

Culver City Friends of the Library
December 12, 2011 Executive Board Meeting Minutes
(at the residence of John and Nancy Kuechle)

- I. Call to Order by President Wanda Anesh at 6:40 p.m. In attendance: Wanda Anesh, Steve Wieber, Sharon Hyland-Elstein, John Kuechle, Nancy Kuechle, Elaine Hirohama, and Alan Corlin. Absent: Laura Frakes, Renee Pryor, Wayne Pulliam, and Aileen Zeidman. Also present May Jung.
- II. Reading and Approval of Minutes: November minutes approved.
- III. Reports
 - A. Treasurer John Kuechle gave an oral presentation. Approximately \$3,000 was raised at the last book sale. Book Room sale was approximately \$500.
 - B. Book Sale Co-Chair and Vice President Steve Wieber reported the following:
 - i. The lack of volunteers at the last book sale was disappointing. Although a request for volunteers went out to the high school and Yahoo groups, clean up and set up were difficult due to lack of volunteers. This segued to a discussion about 2012 book sales.
 - ii. The Board set the next book sale for Saturday, May 19, 2012. The Board would like to conduct the winter book sale/craft fair again, date TBD. Participation at the 2012 Fiesta La Ballona was postponed for a later meeting. That discussion should include what types of books to bring to the Fiesta (mass market and mark ups only) and whether the funds raised is worth the effort of setting up and cleaning up.
 - iii. Steve will try to keep track of the number of books which are stocked in the Book Room on a weekly basis and give the info to the Board. Steve will ask CCPD to add the library parking lot to their patrol route. He will also contact the used book dealer at the Howard Hughes Center.
 - C. Membership Chair Sharon Hyland-Elstein reported:
 - i. \$200 donation from Michael Barry. Seven membership applications were received at the book sale.
 - ii. Sharon will email the current membership spreadsheet to Wanda and Alan. Address labels will be prepared for mailing out the next newsletter with a reminder to renew membership printed directly on the label.
 - iii. Prior to the Installation Dinner, Sharon will print out the list of members.
 - iv. The membership application will be amended to remove the reference to "U.S. mail" and to add "Senior Couple \$10" membership level.
 - D. Program Chairs' Report:
 - i. Annual Meeting and Installation Dinner—Thursday, January 19. All roles, except one female role, have been filled. Juanita Jepson and Bobbie Abood are Community Volunteer honorees. Wanda Anesh and John Kuechle are Board Member honorees. The dinner cost is \$40 and \$30 for library staff. Actors' dinners will be comp'd. Set up will begin at 4 p.m. Mystery books will be sold at the event. No silent auction will be conducted. Reminder that everyone should dress as their favorite crime detective. Per past

practice, books will be presented to each honoree at the installation dinner and donated to the library in the name of each honoree.

- ii. Moved by Nancy and Seconded by John to renew the annual liability insurance policy in the amount of \$425.
- iii. Moved by Steve and Seconded by John to pay \$150 for use of the Murder Mystery script.
- iv. Snowless Snow Party—Saturday, December 17. Set up will begin at 1:30 p.m. and volunteers are needed to man the five activity tables. The Board approved the expenditure of up to \$150 toward this event at the October meeting.
- v. January storytime is cancelled.
- vi. Continuation of the Tuesday storytime and Saturday programs will be left up to the incoming Program Co-Chairs Aileen and May.

E. Publications Chair Aileen Zeidman was not present. However, Lise is ready to finalize the newsletter. Mailing will be conducted early next week (December 20th). Use of colored copy paper and USPS requirements for mailing (without staples) should be addressed prior to final printing. The newsletter should include book donations as follows: “Due to theft of books donated on the loading dock area, book donations will be accepted during the hours when the library is open, Tuesday through Saturday.”

F. No Librarian report.

IV and V. No Old Business or New Business

VI. Adjourn. Meeting adjourned at 8:10 p.m. to Tuesday, January 17, 2012, if needed.

Prepared by Elaine Hirohama, Programs Co-Chair